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BAMBOO INTERN COMMUNITY Introduction

Process and Activity concerning Interns:

Introduction

The process of interning at Auroville is based on established principles that apply to the whole community. At the heart of this is "SEVA" and "SADHANA" or, simply expressed in English, "Service" and "Learning" but there are wider meanings for both terms that are available to all with a little research especially involving the teachings of "The Mother" and Sri Aurobindo. Please consider this as part of the Auroville experience.

Teams

BAMBOO INTERN COMMUNITY functions as three teams:

- **Bamboo Centre:** Hands-on building, product design, architecture
- **Bamboo Land:** Bamboo farming and intercrop experimental plantation

We invite volunteers to choose the team that aligns with their goals and interests.

We ask for a minimum commitment of 8 weeks to a team.

BAMBOO INTERN COMMUNITY is an authentic community experience. We request that all volunteers honor their commitment to the community and to their team. We expect a high level of integrity in completing any undertakings.

Before Arrival

All applicants to the Bamboo Centre and Auroville in general need to understand that engagements with us are based purely on a volunteer basis. There is no provision for payments whatsoever. We reserve the right to make special provision under certain circumstances but this is at the sole discretion of the Bamboo Centre and is a rare occurrence.

Conditions of Application and Responsibilities:

- All interns must provide ID proof & intention letter
- *All interns must abide by the general conditions of Auroville and Indian law.*
- ***Interns should not smoke cigarettes, use drugs, or drink alcohol, inside or outside of Auroville Bamboo Centre, during their entire stay. Only come***

to Auroville Bamboo Centre if you are 100% sure that you are able and willing to completely respect this. This guideline helps us stay always fully aware of our behavior, and maintains our personal health, safety and security.

- Intern assignments are for agreed terms and on mutually acceptable conditions. These may be adjusted depending on circumstances.
- This is a two-way commitment between the intern and Auroville Bamboo Centre but the relationship can be terminated. In this instant the intern is responsible for ensuring that they make alternate arrangements and that this is advised to the relevant Auroville authority.
- You are expected to bring your own laptop/devices to operate for your daily works. We cannot provide extra devices to interns / volunteers.
- Safety and security of all your belongings is responsibility of the candidate.
- **A intern needs to compulsorily register for any one of the workshops scheduled, before beginning his/her volunteering process. A volunteer discount is available for registered volunteers.**
- **Savi registration is required.**

People coming for **BAMBOO INTERN COMMUNITY** are requested to communicate with **SAVI – the Auroville Volunteer Support Group**. SAVI has a monthly contribution for volunteers, which is Rs. 900/- month. With this registration, you are integrated with the Auroville community and also have many benefits with Auroville services. You can read online on <https://www.auroville.org/contents/386> to read more about Savi.

Also refer:

<http://auroville-learning.net/about-us/principles-and-conditions/>

We are also very interested in long term interns/volunteers staying with us for a period of six months or longer. **Foreigners** in this case will need to apply for an **Entry Visa**. Please contact us for more detailed information. (Foreigners need to confirm with Savi about the correct Visa which allows for volunteering in Auroville).

Foreigners must ensure that they have all travel documents and visas correctly processed. We advise that international visitors have their own travel and medical insurance. Indian Nationals have no such requirements. They can register with SAVI in the first week of their arrival.

Daily schedule (Monday through Saturday):

We engage in seva (selfless service) which includes:

- 6.00am – 8.00am - planting, mulching, and watering bamboo, trees, vegetables & herbs in the **Bamboo Forest & Intercrop Farming, (Team Bamboo land)(future plan)**
- 7.30am – 8.30am – Breakfast & Refreshment
- 8.30am -Gathering (**Check In**)
- 10.00am – 12.30pm – Morning shift
- 12.30pm - 1.30pm – Break for lunch(**All Teams**)
- ~~1.30pm – 4.00pm Afternoon shift~~
- Additional volunteers/interns shifts:(Monday through Sunday)

- Every **Saturday** Centre Clean up 1 Hour(common area, kitchen, etc.)
- **Note:** On **Saturday** if any Workshop or Event happens, you need to work on that day.

Weekly schedule:

- Every **Monday** at 11.00am – plan to do in the current week.
- Every **Monday, Wednesday & Friday -Studio work**
- Every **Tuesday, Thursday & Saturday- Hands On work**
- Every **Saturday** at 3.30pm– Submit the report of week's work done.
- Every **Saturday** should clean up your huts and campus.
- **SEVA** in the Kindergarden **weekly once (future plan)**.

FACILITIES :

- LAUNDRY (**Rs.70 per week** every Wednesday & Saturday should leave your clothes outside of your huts in a bag)
if not needed you can wash it by yourself
- KITCHEN (Must use Volunteer Kitchen only)

RULES TO BE FOLLOWED:

- Everyday morning should attend the team building circle at **8:30 AM**(Check In)
- Should have your breakfast before **8:30 am**, and after the circle should start their respective work.
- If lunch is required need to sign up for lunch before **9:000 am**.
- During working hours (**8:30 am to 5:00 pm**) have to be either in Office or in Workshop should not hangout in their rooms.
- The keys of their rooms should be submitted in office before **9:00 am** and collect it at **5:00 pm** in between if necessary can take it.
- Whenever going out of the centre need to inform us and should sign in In&out sheet .
- Your absence should be mentioned in the morning before 8:30 am.
- If any long absence which is planned need to be informed one week before in the Monday meeting
- For long absence should provide medical certificate.
- Friends or Relatives whomever visiting the centre should inform in prior.
- Every **Saturday** must submit the report of the week.
- At end of your internship period need to submit all your works and also have to give a presentation.
- **If certificate is required need to inform the management one week before.**
- If required to go college for any reasons responsible person form college need to inform management on behalf of college.
- **Any curriculam based viva or jury should inform the management before one week.**
- **One week before your internship ends following things need to be done:**
 - Submitting the files and works.
 - Need to get an appointment and fix date & time for you r presentation.
 - Need to write us experience letter (Blog).
- There will be three Warning given based on their performances & presence, if it gets to extreme we will send right away without any consideration.

Note: Also the money will not be refunded

Contributions:

Internship Contribution:

Rs.9,000/- per month

Including accommodation, lunch and 2 times tea at the bamboo centre; basic Wi-Fi, basic laundry, tools & materials, technicians & faculties times, volunteer trainings, site visits and other projects, other amenities in the campus.

- **Accommodation at Bamboo Centre:**

The Bamboo Centre provides basic on-site bamboo cottages and dormitory with shared bathroom for intern/volunteer accommodation. Some of the cottages available are on twin sharing basis. (We will enclose pictures for our on-site accommodation cottages) **Must stay within the CAMPUS.**

- **Food at Bamboo Centre:**

- Tea (twice a day at 10am and 3pm) – Monday through Saturday
- Included Lunch – Monday through Saturday
- Not included: Breakfast & Dinner. There are many more restaurants and kitchens available in Auroville. A basic community kitchen area is available to do your own basic cooking as well

In above both options, **we request full advance payment for the total tenure which you confirm with us.** This amount is non-refundable

Please Note: The above contribution is fixed for everyone, your stay must be with us.

Outside stayers are not allowed.

Savi Registration:

Every intern/volunteer is required to register with Savi - the Auroville Volunteer Support Group. This includes a basic Auroville contribution of **Rs. 900/- per month.** (This is separate from the monthly contribution at bamboo centre)

Read on below link for more details:

<http://auroville-learning.net/about-us/principles-and-conditions/>

Internship programme is Inclusive of following:

- You can collaborate in on-going research projects
- Basic Introduction course is included (For Interns only)
- Your designs or creations will be added to Bamboo Centre Community on Facebook and Website Blogs.
- Addition to newsletter list.
- Internship Certificate at the end of the program
- Your products could be put in The Bamboo Store Showcase

More information on Auroville

You may find it valuable to visit www.auroville.org for more information on the background and principles of the community. Through the website it is possible to search for things like maps of the Auroville Community, transport and activities available. There is a weekly publication on events and activities Auroville News and Notes that may be accessed online and downloaded.

Upon Arrival

All international guests are required to complete Govt. of India documents, specifically the "**C-Form**". This is the responsibility of the guesthouse, if you are staying at the Bamboo Centre this will be processed on-site. Indian Nationals have no such requirement. There are other registrations for all interns/volunteers required at either SAVI. There are many advantages for longer term interns/volunteers to register with SAVI as you will be invited to certain events. Please check with them and register with Financial Services on the ground floor of the Town Hall. This is important as most transactions within Auroville are done through Financial Service accounts and most places in Auroville do not accept cash payments. As a volunteer/intern you may apply for an Auroville Guest Card / Aurocard to be included in the Auroville economy. Depending on the term of stay there may be other formalities that will be advised. At commencement of your term at the Bamboo Centre we will do an introduction as follows:

- You will be given an Introduction folder
- *Specific conditions for the volunteer term will be mutually discussed and understood.*
- *We will provide support and mentoring, evidence of engagement etc.*
- *If feasible you may join one of our scheduled workshops at reduced rates at any time during your term as intern/volunteer.*
- *Generally there will be weekly meeting collectively with volunteers or individually as needed with specific appointment for individuals.*

General Conditions

Overall Auroville has a series of recommendations concerning behavior in the community. Please familiarize yourself with these especially those concerning things like smoking, alcohol and drug use.

The Bamboo Centre does conform to the general policy of the community and the Indian law and so we ask all interns/volunteers to behave accordingly with care and discretion. There are few dress conditions that apply in Auroville except in respect to visits to Matrimandir and we again ask visitors to understand and conform in this case. Information is available at the Visitors Centre where all first-time visitors are required to book their first visit to Matrimandir. We ask that guests check on suitable dress if they are visiting other areas, temples or govt. offices. In broad terms Auroville is very safe but it is not entirely free of incidents. The biggest problem for most concerns road-safety. Poor road conditions, especially in monsoon, and the lack of experience by visitors with two-wheeled transport inevitably can lead to minor accidents.

We ask all to take special care and to check on emergency phone numbers and the locations for medical attention. Please confirm the emergency numbers upon arrival.

There are many activities available in Auroville, of which some are either free of charge or request voluntary donation. There are also many other activities, where fees are payable. Please never assume that activities are free of charge and check on their conditions well in advance. Similarly not all locations support the use of Accounts, Credit Cards or even the Auroville Visitors Card. We ask that you check on these facilities and do not make assumptions.

People and Culture

We have discussed certain policies and customs earlier in this document. For some, India can take time to come to terms with and understand. This applies just as much to Auroville. We ask visitors to take the time to explore both the community of Auroville and that of the villages surrounding it as both contribute to the experience. Please take the opportunities offered by SAVI.

Auroville Bamboo Centre has a sister organization call Mohanam Cultural Centre in the village of Sanjeevinagar where our volunteers can spend time to learn about the local village culture.

Summary

The Auroville Bamboo Centre invites you to collaborate with us in the ongoing exploration and research of the possibilities Bamboo has to offer on a local, national and global scale. This covers the practical elements of working with bamboo, the cultural elements of working and residing in a multi-cultural community and the spiritual elements defined by The Mother and Sri Aurobindo.

